

St. Felix Pre-Primary Wing
St. Peter's College, Agra
(ADMISSION 2027–2028)
INSTRUCTIONS

1. Important Dates

- 1.1 Application Form for registration to **Nursery** should be made online through the online Registration form available on the school website www.stfelixagra.com from **Sunday 01st October 2026 to Thursday 10th October 2026**.
- 1.2 **Hard Copy of Online filled Forms** will be submitted in the **School Office** with the necessary documents (Kindly refer the list of documents below) from **Wednesday 14th October to Saturday 17th October 2026 between (8:30 a.m. to 10: 30 a.m.) only**.
- 1.3 **The identification (interaction) of the child with parents** will be held in the School from **16th November 2026 onwards (Exact Dates & Time Slot will be displayed on the admission dashboard only)**.
Status for Admission for the **Session 2027-28** will be declared on **Thursday 31 Dec 2026** (Status will be displayed on admission dashboard only). No waiting list will be declared further.
- 1.4 Please note that having a sibling currently studying at **St. Felix Pre-Primary Wing or St. Peter's College** is **not a criterion or guarantee for the selection of a child for admission**. Admission will be granted strictly on the basis of the school's prescribed admission criteria.
- 1.5 **Selected admission** will have to submit their **Admission Fee** through **Online** mode only (Link will be available on admission dashboard from **Friday 02 January 2027 till Saturday 10 January 2027**).
- 1.6 **Both Parents along with their ward** are to come for the **completion Admission formalities** from **Tuesday 19th Jan. 2027 to Saturday 23rd January. 2027** (Exact Dates will be informed to the individuals).
- 1.7 The offer for admission automatically stands cancelled after the given dates of Formality.

2. Form-Filling Instructions

- 2.1 **Application** Forms for registration to **Nursery** will be available on the school website (www.stfelixagra.com) only.
- 2.2 Age for Admission as on **1st Apr 2027 (3+) 2 years 10 months to 3 years 10 months (Children born between 1st June, 2023 to 31st May, 2024)** can apply (above and under age forms will not be accepted).
- 2.3 Fill in all the required information as indicated in the form. **Incomplete form will not be accepted.**
- 2.4 No change of **NAME & DOB** will be accepted. The NAME & DOB mentioned in the Registration Form will only be applicable.
- 2.5 It is mandatory to mention the **NAME** and **SURNAME/SECOND NAME** of your child in the Registration Form.
- 2.6 It will be the sole responsibility of the parents for any error in the Registration Form.
- 2.7 Admission stands cancelled even if you have paid the Fee and your form has error.
- 2.8 Your negligence is not reason for not following the instructions.

3. Documents Required

- 3.1 Copy of **Online Registration Form**.
- 3.2 Copy of **Online Registration Fee Receipt**.
- 3.3 **Recent photograph of the child along with the parents**, affixed on form.
- 3.4 Photocopy of **Birth Certificate with the name of the child issued by the Municipality**, registered at the time of birth.*
- 3.5 Photocopy of **Birth Certificate issued by the Hospital/ Nursing Home/Discharge Card**.*
- 3.6 **Aadhar card** copy of the **parent** and the **child**.*
- 3.7 For Christians – Photocopy of **Baptism Certificate** and **letter of the Parish Priest**.*
- 3.8 Sibling (Real Brother not cousin) proof – Photocopy of the **latest mark sheet of St. Peter's College/ St. Felix**.
- 3.9 Original copies of all the documents along with the **signed copy of Online Registration Fee Receipt** need to be brought at the time of interaction.
- 3.10 Blood group of the child*
- 3.11 Income proof of the both the parents*

4. Payment Instructions

- 4.1 Registration Fee payment **INR 1500/- (Fifteen hundred only)** will be made through online Mode (through admission dashboard) only.
- 4.2 Before you proceed with payment make sure that the entries are absolutely correct.
- 4.3 Once payment is made, no correction whatsoever will be acknowledged/entertained.
- 4.4 Registration Form can only be downloaded after payment is made.
- 4.5 Selected admission will have to submit the **Admission Fee INR 50,000/- (Indian Rupees Fifty Thousand Only)** together with the **First by monthly Fee INR 11640/- (Indian Rupees Eleven Thousand, Six hundred and Forty)** only through Online mode (Link will be available on Admission Dashboard).
- 4.6 Fees once paid will not be refunded.
- 4.7 Please note: Fees are subject to change as per the Fee Regulatory Committee (FRC), U.P.

5. Important Instructions

- 5.1 Admission status of the applicant would be displayed on admission dashboard only (On Website).
- 5.1 No list will be displayed in the school office; no enquiry regarding the status for the admission from the school office will be entertained (refer admission dashboard only)
- 5.2 To know the status kindly:
- 5.3 Log in to the Admission Portal.
- 5.4 Use your registered Mobile No. (the number used during the form-filling process).

**INSTRUCTIONS FOR ONLINE APPLICATION FORM FOR REGISTRATION TO
NURSERY (FOR 2027-2028)**

Dear Parents/Guardians,

Please read the instructions given below carefully:

PLEASE NOTE: EVERY FURTHER COMMUNICATION REGARDING ADMISSION WOULD BE DONE/DISPLAYED ON ADMISSION PORTAL/DASHBOARD ONLY, SO WE REQUEST YOU TO CHECK THE ADMISSION DASHBOARD/ PORTAL ON A REGULAR BASIS DO NOT WAIT FOR ANY KIND OF SMS FROM SCHOOL SIDE.

We hope and pray that, in the years to come, the relationship between you and the school will always be in the best interest of your son, our student.

Regards,

Principal

St. Felix Pre-Primary Wing,

St. Peter's College, Agra